

CHoPS 2012, 10 to 13 September 2012 Friedrichshafen/Germany



Instructions for the Preparation of Full Papers

Authors are kindly requested to follow these instructions for the preparation of full papers for publication on CD-ROM for the **CHoPS 2012 conference**. A full paper is welcome for every accepted **ORAL** or **POSTER** presentation. Good English is essential. The papers will not undergo a refereeing process.

➔ **1. Deadline for submission: 23 May 2012**

Papers which are not submitted until that date cannot be considered for the USB – flash drive. We will use the 1-page Abstract instead.

➔ **2. Submission: please submit your paper online at**
<http://www.chops2012.org>

➔ **3. Format: “camera-ready” pdf-file**

Please make sure that any special Word symbols are correctly rendered in the pdf-file and do **not add any file protection**.

Please note: enter the paper title and author's name as document information.

➔ **4. Length: max. 6 pages A4 (210 x 297mm)**

➔ **5. Page set-up:**

A4 paper format (210 x 297 mm). Top, Left- and right-hand margins: 2.5 cm, bottom margin 2 cm. No Page numbers. Line spacing of the text should be 1,5 pt and justified, using Arial 11pt normal font if not otherwise stated.

Title, names and affiliations: The title should be centred in bold 13pt letters, followed by the name(s) of the author(s) (centred, 11 pt), and affiliations *i.e.* postal and e-mail addresses (centred, italics, 11 pt). The name of the presenting author should be underlined. Please leave a line between the title and the authors/affiliations, and two lines between the authors/affiliations and the body of the text.

The paper should start with a Summary followed by conventional sections such as Introduction, Experimental Setup, Results, Discussion, Conclusions and Outlook. Please type headers in bold letters with the text beginning on the next line.

Tables and Figures

Tables (caption directly above) and Figures (caption directly below) should be integrated into the text, but separated by one blank line above and below. Captions must be numbered and typed in 11pt italics. The characters within figures have to be large enough to be easily read.

References

References have to be numbered in square brackets (e.g. [1]), in the order of appearance in the text. The list of references should be left-aligned and placed at the end of the text.

- [1] A. T. W. Kempen and J. C. van Wortel, *Materials and Corrosion*, **2004**, 55, 249.
- [2] N. J. H. Holroyd, A. Gray, G. M. Scamans, R. Hermann, *Aluminium-Lithium Alloys III*, C. Baker, P. J. Gregson, S. J. Harris, C. J. Peel, Eds., The Institute of Metals, London, **1986**, 310.

Title - Arial 13 pt., bold, centered, Line spacing 1,5

Author, University/Company, City/Country; presenting author underlined

Arial 11 pt., italic, centered, line spacing 1,5

Text - Arial 11 pt., grouped style, line spacing 1,5

Subheadings: Arial 11 pt., bold, left-aligned, Line spacing 1,5

Body Text 11pt

Tables and Figures should be integrated into the text

Page Size: max. 6 pages A4 (210 x 297mm)

Please remove page numbers!